

# Business Account Qualifications and Required Documentation



**Fillmore Branch**  
45 S Main Street  
Fillmore, Utah 84631

**Delta Branch**  
109 S 300 E  
Delta, Utah 84624

## ALL REQUIRED DOCUMENTATION MUST BE SUBMITTED BEFORE A BUSINESS ACCOUNT MAY BE OPENED

We offer a complete line of business banking products and services designed to help your business thrive. Opening an account is easy. Contact us anytime during normal business hours and we will be glad to assist you.

### All Business Accounts

- All account signers will be required to provide full legal name, personal contact information, and unexpired government issued ID such as driver's license, state ID, or passport.
- If using a Tax Identification Number (TIN) or Employer Identification Number (EIN), we will require a copy of the IRS letter of issuance for the TIN or EIN
- The business name on your business account application must match exactly the IRS letter of issuance of the TIN or EIN (if applicable) and any documentation approved by the state of Utah for the organization for the business.
- At least one owner of the business must be a member of the Credit Union in good standing.
- A completed Business Member Service Agreement Part 1 (or business account application)

### Sole Proprietor

- The sole proprietor's social security number, or the TIN/ EIN
- If applicable, any Doing-Business-As (DBA) registrations approved by the State of Utah
- A completed Business Profile
- A completed Business Member Service Agreement Part 1 (or business account application)

### General Partnership, Limited Partnership, or Limited Liability Limited Partnership

- The TIN/ EIN assigned by the IRS.
- Partnership Application or Partnership Certificate approved by the State of Utah
- If applicable, any Doing-Business-As (DBA) registrations approved by the State of Utah
- A completed Business Profile
- A completed a Business Member Service Agreement Part 1 (or business account application)

### Limited Liability Company

- The TIN/EIN Assigned by the IRS
- Certificated of Organization approved by the State of Utah
- If Applicable, any Doing-Business-As (DBA) registrations approved by the State of Utah
- A completed Business Profile
- A completed a Business Member Service Agreement Part 1 (or business account application)

### Corporation

- The TIN/ EIN Assigned by the IRS
- Articles of Incorporation approved by the State of Utah
- If Applicable, any Doing-Business-As (DBA) registrations approved by the State of Utah
- A completed Business Profile
- A Corporate Resolution, or an Authority to Obtain Financial Services
- A completed a Business Member Service Agreement Part 1 (or business account application)